



## AM Milner Guest House Conference Rates

Valid: 01 January 2018 – 31 December 2018

### Full Day Conference with Lunch (08h00 to 17h00):

R 595.00 per person

### Half Day Conference with Breakfast or Lunch (max 4 Hours)

R 520.00 per person

### Half Day Conference without Breakfast or Lunch (max 4 Hours)

R 320.00 per person

### **AM Milner Guesthouse Standard Conference Package includes:**

On arrival:	Tea, coffee, juice, still water, fruit platter, pastries
Morning Break:	Tea, coffee, light snacks
Lunch:	3-course lunch and 1 soft drink or water
Afternoon Break:	Tea, coffee and tea time treats
Venue:	Flipchart and Markers Notepads and Pens Mints White Screen Data Projector Free Wi-Fi

The guest will have access to the venue at 6h30am where coffee and tea will be served. Should the conference continue beyond specifies time, an additional fee will be charged.

### **Payment Policy**

14 days prior to conference	100% of total due
30 to 60 prior to conference	50% deposit, 50% balance fourteen days prior to event
60 < prior to event	25% deposit, 75% balance fourteen days prior to event.
Conference Day	All extras not billed for.

**Only payment by EFT, Debit or Credit cards will be acceptable for all conference bookings.**



am milner



**AM Milner Banking details:**

Bank Name: Standard Bank  
Account Number: 371265916  
Branch Code: 001155  
Account Type: Current

**Cancellation Policy**

In the unlikely event of cancellation, the following rules shall apply:

More than 60 days' notice	100% Refund of payment received
60 to 30 days' notice	75% refund of payment received
Less than 30 days' notice	50% refund of payment received
Less than 14 days or No show	100% charge of payment received.